

Action taken so far:-

Designated Liaison Person informed? Yes No

External Agencies contacted

Police/Gardai Yes No

Branch contacted: _____

Details of advice received: _____

Name: _____

Contact no: _____

Social Services/Gateway Yes No

Branch contacted: _____

Details of advice received: _____

Name: _____

Contact number: _____

Sports Governing Body Yes No

Details of advice received: _____

Name: _____

Contact number: _____

Local Council or Education Authority (if appropriate) Yes No

Org name: _____

Details of advice received: _____

Name: _____

Contact number: _____

Other (e.g. NSPCC) Yes No

Details of advice received: _____

Name: _____

Contact number: _____

Signature _____ Date _____

Remember to maintain confidentiality on a need to know basis – only if it will protect the child/young person. Do not discuss this incident with anyone other than those who need to know.

N.B. A copy of this form should be sent to social services after the telephone report and to the governing body Designated Liaison Person for monitoring purposes.