

Safeguarding Risk Assessment Document for (*Concra Wood Castleblayney Golf Club*)

The commencement of the Children First Act 2015 now requires that a risk assessment procedure is carried out in relation to the potential for harm to come to children whilst they are in your care and attending activities within your club.

All affiliated golf clubs have a statutory obligation (ROI) to carry out a safeguarding risk assessment and are required to discuss and complete this assessment at club committee/board level and must sign and date when this took place.

Please note that in accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk.

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

- Undertake an assessment of any potential for harm to a child whilst in your care and availing of your services.
- Display a Child Safeguarding Statement by 11th March 2021

Once this risk assessment has been completed you must display your clubs Child Safeguarding Statement. This should be displayed in a prominent place in your premises by 11th March 2021

All policies listed below are in Golfs/Clubs Safeguarding Policy.

Please read the following before completing the risk assessment:

- 1) The definitions of each column are at the end of the document
- 2) Each risk has been ranked as H and can be amended following your committee/board discussions
- 3) You may include other risks that may apply to your club and some listed may not be applicable to your club
- 4) Once this risk assessment has been completed and signed off you must display your Child Safeguarding Statement before 11th March 2021

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
CLUB & COACHING PRACTICES	Lack of coaching qualification	▪ Coach education policy ▪ Recruitment policy	Committee Head Coach	
	Supervision issues	▪ Supervision policy ▪ Coach education policy		
	Unauthorised photography & recording activities	▪ Photography and Use of Images policy		
	Behavioural Issues	▪ Code of Conduct ▪ Safeguarding Level 1 (min) ▪ Complaints & Disciplinary policy		
	Lack of gender balance amongst coaches	▪ Coach education policy ▪ Supervision/ratio policy		
	No guidance for travelling and away trips	▪ Travel/Away trip policy ▪ Child Safeguarding Training		
	Lack of adherence with procedures in Safeguarding policy (i.e. mobile phones, photography, transport, physical contact)	▪ Safeguarding policy ▪ Complaints & disciplinary policy		

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	L	- Complaints & Disciplinary procedure/policy - Communications procedure		
Difficulty in raising an issue by child & or parent Reason: Covered above		- Complaints & Disciplinary procedure/policy - Communications procedure		
Complaints not being dealt with seriously		Complaints & Disciplinary procedure/policy		<i>Ongoing review</i>
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	L	- Reporting procedures/policy - Coach education policy - Code of Conduct		
No Mandated Person appointed		Statutory Reporting procedures/policy	NGB level only	
No Designated Liaison Person		Statutory Reporting procedures/policy		
Concerns of abuse or harm not reported		- Reporting procedures/policy - Child Safeguarding Training – Level 1		
Not clear who Junior/Young Person should talk to or report to		Post the names of CCOs, DLPs and MP		

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
FACILITIES				
Unauthorised access to designated children's practice areas and to changing rooms, showers, toilets etc.	L	■ Supervision policy ■ Coach education		
Unauthorised exit from children's areas		■ Supervision policy ■ Coach education		Clarify responsibilities before session starts
Photography, filming or recording in prohibited areas		■ Photography policy and use of devices in private areas		Enforce policy in private changing areas
Missing or found child on site		■ Missing or found child policy		Refer to policy and inform Gardaí
Children sharing facilities with adults e.g. dressing room, showers etc.		■ Safeguarding policy		Plan with management to create a suitable child centred environment in shared facilities
RECRUITMENT				
Recruitment of inappropriate people	L	■ Recruitment policy ■ Vetting procedures		Ongoing review
Lack of clarity on roles No role descriptions or inadequate role descriptions		■ Recruitment policy		
Unqualified or untrained people in role		■ Recruitment policy ■ Safeguarding Training		Ongoing review

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COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	L	▪ Child Safeguarding Statement ▪ Training policy		
No communication of Child Safeguarding Statement, Safeguarding Policy or Code of Conduct to members or visitors		▪ Child Safeguarding Statement – display ▪ Code of Conduct - distribute ▪ Safeguarding Policy – make available		
Unauthorised photography & recording of activities		▪ Photography and Use of Images policy		
Inappropriate use of social media and communications by under 18's		▪ Communications policy ▪ Code of conduct		
Inappropriate use of social media and communications with under 18's		▪ Communications policy ▪ Code of conduct.		

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GENERAL RISK OF HARM				
Harm not being recognised	■ Safeguarding policy ■ Child Safeguarding Training	■ Safeguarding policy ■ Child Safeguarding Training		
Harm caused by - child to child - coach to child - volunteer to child - member to child - visitor to child				
General behavioural issues		■ Code of Conduct		Take disciplinary action where necessary

- Explanation of terms used:
- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
 - **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
 - **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
 - **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
 - **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

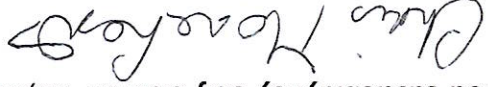
This Risk Assessment document has been discussed and completed by **Concra Wood Castleblayney Golf Club** on 18/03/2021

Signed: 

Name: **CIANAN LAVREY**

Role: (insert role on Committee) **PROFESSIONAL**

Date: 18/3/21

Signed: 

Name: **CHRIS MOUNAHAN**

Role: ~~Club children's officer~~/Designated Liaison Person

Date: 18/3/2021